

# User Guide

## Welcome

This guide is intended to help you understand the various components that make up the SPOTlight (School Performance Outcomes Table) and School Progress Report on Education and Equity (SPREE). This guide will cover the following topics:

Topic	Content	Page
Components & Scoring Overview	This section provides an overview of the SPOTlight and SPREE layout and main components. It also provides details on how each metric is scored.	2
Report Types	There are four SPREE report types. This section explains how a school's report type is determined.	11
Domains	The SPREE is organized into four domains: Reading/ELA (schools serving grades K-8 only); Math/Science (schools serving grades K-8 only); College & Career (for high schools only); and Climate, Culture, and Opportunity. This section provides a brief overview of each domain.	12
Performance Labels	This section explains how a school's performance and progress are categorized into one of three color-coded labels on the SPOTlight and SPREE.	13
Performance Levels	This section explains how a school's performance and progress toward annual targets are categorized into one of six levels on the SPREE.	14
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## SPOTlight and SPREE Components & Scoring Overview

### SPOTlight School Demographics & Contact Information

Each school's report includes a one-page insert that summarizes the school's performance and improvement on Conditions for Success and the Goals and Guardrails, known as the SPOTlight (School Performance Outcomes Table). The school's full SPREE report, which provides further detail on these measures, student group breakouts, and additional conditions for success, follows.

The SPOTlight begins with some basic information about the specific school (see image below).

Morton McMichael School			
School Code	1360	Principal Name	Dollette Johns-Smith
Sector	District	Address	3543 Fairmount Ave
Network	Network 5	Phone	215-400-7750
Report Type	K-8 School	Admission Category	Catchment
Receives HS Report	No	October 1 Enrollment	279
Grades in Report	K-8		
Website	mcmichael.philasd.org		

School Code, Sector, and Network	The school code is the District's method of identifying the school internally, even if the official school name changes. The other information indicates whether the school is managed by the District or by a Charter organization, as well as the Learning Network that the school was part of for the reporting year.
Report Type	The report type is associated with the grade levels that the school serves and determines the evaluation measures included on the report.
Receives HS/K8 Report	This indicates whether the school receives another report for other grades served.
Grades in Report	These are the grades included in the report. Schools that serve multiple grade spans receive separate reports for each grade span.
Website, Principal Name, Address, and Phone Number	The name of the school's principal and the school's contact information.
Admissions Category	Information about the school's admissions category (Catchment, Criteria-Based, etc.)
Oct 1 Enrollment	The number of students who were enrolled at the school, for the grade span reported on, in the October 1 enrollment snapshot for the reporting year.



## SPREE School Demographics & Contact Information

The full SPREE begins with some basic information about the specific school being evaluated (see image below).

### Delaplaine McDaniel School

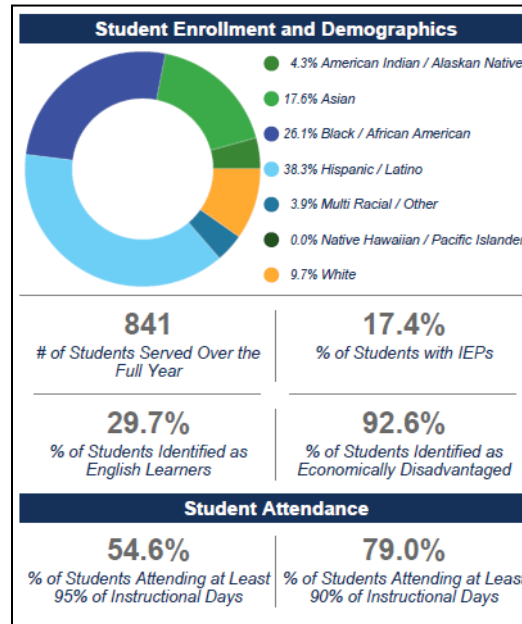
**2022-2023 SCHOOL PROGRESS REPORT  
ON EDUCATION AND EQUITY**

**School Code** | 2370 **Sector** | District **Network** | Acceleration  
**Principal Name** | Austin Wallace **Address** | 1801 S 22nd St  
**Phone** | 215-400-8220 **Website** | mcdaniel.philasd.org  
**Report Type** | K-8 School **Grades in Report** | K-8  
**Admissions Category** | Catchment **Receives HS Report** | No  
**Oct 1 Enrollment** | 222

School Code, Sector, and Network	The school code is the District’s method of identifying the school internally, even if the official school name changes. The other information indicates whether the school is managed by the District or by a Charter organization, as well as the Learning Network that the school was part of for the reported year.
Principal Name, Address, Phone Number, and Website	The name of the school’s principal and the school’s contact information.
Report Type	The report type is associated with the grade levels that the school serves and determines the evaluation measures included on the report.
Grades in Report	These are the grades included in the report. Schools that serve multiple grade spans receive separate reports for each grade span.
Admissions Category	Information about the school’s admissions category (Catchment, Criteria-Based, etc.)
Receives HS/K8 Report	This indicates whether the school receives another report for other grades served.
Oct 1 Enrollment	The number of students who were enrolled at the school, for the grade span reported on, in the October 1 enrollment snapshot for the reporting year.

## Student Enrollment and Demographics

Immediately below the school information, the SPREE displays data on student enrollment for the year being examined (see image below).



### Enrollment by Race/Ethnicity

The percentage of students within the school who identify as being part of each racial/ethnic group for the reporting year

### Total Number of Students Served Over the Full Year

The number of students enrolled at the school for at least 10 instructional days during the reporting year, regardless of when they entered or exited the school. This value is typically higher than the October 1 enrollment value.

### % Students with IEPs

The percentage of students in the school who receive special education services for the reporting year

### % English Learners

The percentage of students in the school who are English Learners for the reporting year

### % Economically Disadvantaged

The percentage of students in the school who qualify as economically disadvantaged due to receipt of public benefits like Medicaid, SNAP, or TANF for the reporting year

### Student Attendance

The percentage of students in the school who attended at least 95% of instructional days and the percentage attending at least 90% of instructional days. Additional information on student attendance is presented later in the report.

Performance Summary

In the next column, the SPREE displays a school’s performance for each of the goals for which it is eligible, as well as its overall score level and score level for student groups (see image below).

Score Level	Performance	Improvement	Level
<p><b>Not Applicable for 2022-2023</b></p> <p><b>Performance</b> Insufficient Data for Score</p> <p><b>Improvement</b> Improving in 8 out of 13 Eligible Metrics <b>61.5%</b></p> <p><b>Goal Performance (All Students)</b></p> <p><b>GOAL 1   PSSA ELA: % of Students Proficient or Advanced, Grades 3-8</b></p> <p><b>Score: 45.0%</b></p> <p>IMPROVING +10.5 From Prior Year ✓</p> <p><b>GOAL 2   PSSA ELA: % of Students Proficient or Advanced, Grade 3</b></p> <p><b>Score: 38.2%</b></p> <p>NOT IMPROVING -3.7 From Prior Year ✗</p> <p><b>GOAL 3   PSSA Math: % of Students Proficient or Advanced, Grades 3-8</b></p> <p><b>Score: 28.4%</b></p> <p>IMPROVING +2.5 From Prior Year ✓</p> <p>● Improving ● Maintaining ● Not Improving ● Not Applicable</p>	<b>Black / African American</b>		
	Insufficient Data for Score	Insufficient Data for Score	NA
	<b>Hispanic / Latino</b>		
	Insufficient Data for Score	<b>33.3%</b>	NA
	<b>Multi Racial / Other</b>		
	Insufficient Data for Score	Insufficient Data for Score	NA
	<b>White</b>		
	Insufficient Data for Score	Insufficient Data for Score	NA
	<b>American Indian / Alaskan Native</b>		
	Insufficient Data for Score	Insufficient Data for Score	NA
	<b>Asian</b>		
	Insufficient Data for Score	Insufficient Data for Score	NA
	<b>Native Hawaiian / Pacific Islander</b>		
Insufficient Data for Score	Insufficient Data for Score	NA	
<b>English Learners</b>			
Insufficient Data for Score	Insufficient Data for Score	NA	
<b>Students with IEPs</b>			
Insufficient Data for Score	Insufficient Data for Score	NA	
<b>Economically Disadvantaged</b>			
Insufficient Data for Score	<b>70.0%</b>	NA	

Score Level

The school’s overall score level, including the number and percentage of metrics for which the school met the target and the number and percentage for which it was improving. Score levels are discussed in more detail on page 13. *For the 2022-2023 SPREE, overall levels and performance relative to annual performance targets are not displayed.*

Goal Performance

The school’s performance on each Board Goal for which it is eligible. For the 2022-2023 reports, schools are evaluated as either Improving from the prior year, Not Improving from the prior year, or Maintaining performance. *For the 2022-2023 SPREE, performance relative to annual performance targets are not displayed.*

Performance by Student Groups Served

The last column on the cover sheet shows the percentage of metrics for which the school is meeting the targets and improving from the prior year’s performance for each student group served by the school.  
*For the 2022-2023 SPREE, overall levels and performance relative to annual performance targets are not displayed.*

Performance relative to annual performance targets is not included for the 2022-2023 reporting year due to shifts in the Board of Education’s annual target values. Consequently, overall Score Levels and Score Levels by student groups cannot be calculated.

Metric Scores

Following the SPREE cover page, there are pages for each set of measures on which the school has been evaluated. These pages contain details on each performance measure (see one example below).

Four-Year Cohort Graduation Rate		
<b>All Students</b> <small>233 out of 239 Students</small> <b>Score: 97.5%</b>	<b>MAINTAINING</b>	+0.5 From Prior Year
<b>Black / African American</b> <small>84 out of 86 Students</small> <b>Score: 97.7%</b>	<b>IMPROVING</b>	+2.2 From Prior Year
<b>Hispanic / Latino</b>	<b>Insufficient Sample</b>	
<b>Multi Racial / Other</b>	<b>Insufficient Sample</b>	
<b>White</b> <small>36 out of 39 Students</small> <b>Score: 92.3%</b>	<b>NOT IMPROVING</b>	-5.1 From Prior Year
<b>American Indian / Alaskan Native</b>	<b>Insufficient Sample</b>	
<b>Asian</b> <small>90 out of 90 Students</small> <b>Score: 100.0%</b>	<b>IMPROVING</b>	+1.1 From Prior Year
<b>Native Hawaiian / Pacific Islander</b>	<b>Insufficient Sample</b>	
<b>English Learners</b>	<b>Insufficient Sample</b>	
<b>Students with IEPs</b>	<b>Insufficient Sample</b>	
<b>Economically Disadvantaged</b> <small>151 out of 153 Students</small> <b>Score: 98.7%</b>	<b>IMPROVING</b>	+1.8 From Prior Year



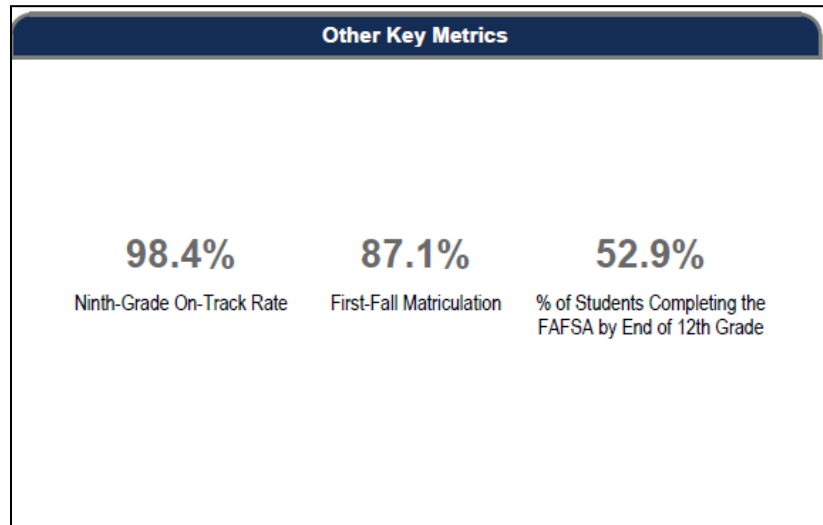
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Metric	<p>The SPREE includes multiple measures of school performance and progress. Some are scored and others are provided for informational purposes only.</p> <p>Each of these measures, or metrics, provides information about a different aspect of the school. In this example, one of the high school metrics is “Four-Year Cohort Graduation Rate.”</p>
Metric Score	<p>The metric score is the school’s actual performance for a given metric. In the example above, 97.5% of students graduated within four years. The number of students eligible for the metric is also displayed. In the example above, 239 students were eligible for – and therefore included in – the calculation.</p>
Performance Label	<p>The performance label is determined based on whether the school’s performance is improving from the previous year.</p>
Performance Change	<p>The performance change from the previous year is also displayed. In this example, the schoolwide graduation rate increased by 0.5 percentage points from the previous year.</p>
Performance by Student Groups Served	<p>For metrics that are displayed and scored for each student group served by the school, the metric score, performance label, and performance change are also displayed.</p>

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## Other Key Metrics

Informational metrics are displayed in some sections (domains) within the report. These are metrics that provide important context about school performance but are not used in determining a school’s overall SPREE performance level (see image below).



Metric

Each of these measures, or metrics, provides contextual information about a different aspect of the school. In this example, the first unscored key metric in the College & Career domain is the “Ninth-Grade On-Track Rate”.

Metric Score

The metric score is the school’s actual performance for a given metric. In the example above, 98.4% of students met the standard for “Ninth-Grade On-Track”.

## Report Types

There are four SPREE report types. A school's report type is determined by the grades it serves. Below is a list of sample grade spans that fall into each of the four report types.

Schools that serve only one grade level within a grade span do not receive a report for that grade level due to the resulting small sample size for that report type. For example, a school that serves grades K-9 would receive a K8 report but no high school report.

Elementary School	K-2		K-3		K-4		K-5		K-6		3-5
K8 School <sup>1</sup>	K-7		K-8		1-7		1-8				
Middle School <sup>2</sup>	5-7		5-8		6-8		7-8				
High School <sup>1,2</sup>	9-10		9-12		11-12						

### Notes:

1. Schools that serve grade spans such as K-12 or 1-12 receive two reports: a K-8 School report and a High School report.
2. Schools that serve grades 5-12, 6-12, or 7-12 receive two reports: a Middle School report and a High School report.

## Domains

There are four SPREE domains, and schools are eligible for different domains depending on the grade levels they serve. Domains are presented for organizational purposes only; no scores are created for domain-level performance.

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### Climate, Culture, and Opportunity

The Climate, Culture, and Opportunity domain measures performance on key conditions for success. This domain includes information on student and teacher attendance, on student suspensions, and measures of teacher effectiveness.

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### Reading

The Reading domain, for elementary, K8, and middle school reports, measures performance on Goals 1-2. Results on state and local standardized assessments are included.

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### Math and Science

The Math & Science domain, for elementary, K8, and middle school reports, measures performance on Goal 3 and on science performance. Results on state and local standardized assessments are included.

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### College & Career

The College & Career domain, for HS reports only, measures performance on Goals 4 and 5 and on other key indicators of students' college and career readiness and postsecondary outcomes. Results on state and local standardized assessments, the Keystone and NOCTI assessments, are included. This domain also includes information on the four-year cohort graduation rate, the ninth-grade on-track rate, and the first-fall college matriculation rate.

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## Performance Labels

For both the 2022-2023 SPOTlight and SPREE, a school's performance and progress on each scored indicator is grouped into one of three categories.

- **Improving** - indicates that a school's reporting year performance is at least 1.0 percentage point better than the prior year's performance (representing an increase in score for most metrics, and a decrease for Below Basic metrics), or that the number of student dropouts has decreased by at least one student from the previous year.
- **Maintaining** - indicates that a school's current-year performance is within -1.0 to +1.0 percentage points of the prior year's performance, or that the number of student dropouts has remained the same.
- **Not Improving** - indicates that a school's current-year performance is at least 1.0 percentage point worse than the prior year's performance (representing a decrease in score for most metrics, and an increase for Below Basic metrics), or that the number of student dropouts has increased by at least one student.
- **Not Applicable** - indicates that the prior-year data for the metric was not available.

Schools with metric scores that already represent the most positive performance (e.g., 0 student dropouts, 100.0% of students proficient on a state assessment, or 0.0% of students scoring below basic on a state assessment) are categorized as **Improving** on that metric regardless of actual change from the prior year.

## Performance Levels

A school's performance and progress, measured schoolwide and by student group, is categorized into one of six levels. These levels summarize the school's performance against the annual targets for the metric and its improvement (or lack thereof) from the previous year.

To receive an overall score level, schools and student groups must have sufficient data to be scored on at least five metrics. Schools and student groups are categorized as follows:

	<b>Meeting 67-100% of Metric Targets</b>	<b>Meeting 34-66% of Metric Targets</b>	<b>Meeting 0-33% of Metric Targets</b>
<b>Improving for More than 50% of Metrics</b>	Level 1	Level 3	Level 5
<b>Improving for Less than 50% of Metrics</b>	Level 2	Level 4	Level 6

Overall performance levels are not included in the 2022-2023 reports as no information on performance relative to metric targets is available.

## Appendix A: Metric Definitions

Section	Metric Name	Metric Definition
SPOTlight: Conditions for Success  SPREE: Climate, Culture, and Opportunity	Student Attendance	<p>The percentage of students who attend 90% or more of instructional days. Both excused and unexcused absences are counted against a student's attendance rate.</p> <p>The SPREE includes the following related (unscored) metrics, following the same business rules:</p> <ul style="list-style-type: none"> <li>- The percentage of students attending 85% to 90% of instructional days</li> <li>- The percentage of students attending 80% to 85% of instructional days</li> <li>- The percentage of students attending less than 80% of instructional days</li> </ul> <p>A student must be enrolled for a minimum of 10 days to count toward a school's score. Only absences that occurred while the student was enrolled at the school are included in the calculation (i.e. absences that occurred at another school are not counted).</p>
SPOTlight: Conditions for Success  SPREE: Climate, Culture, and Opportunity	Teacher Attendance	<p>The percentage of teachers who attend 90% or more of work days.</p> <p>Charter schools are not eligible for this metric.</p>
SPOTlight: Conditions for Success  SPREE: Climate, Culture, and Opportunity	Student Dropouts	<p>The number of students who dropped out of a school within the academic year. Students are considered dropouts if their last enrollment record for the year was at the school and the record ended with a "WD01" or "WD09" exit code.</p> <p>Only students in grades 7-12 are included for this metric. If a school receives two reports (e.g., serves grades K-12 or 7-12), students in grades 7-8 are included in a school's middle school or K8 report, and students in grades 9-12 are included in the school's high school report.</p>
SPOTlight: Conditions for Success  SPREE: College & Career	Graduation Rate (4-Year Cohort) (HS only)	<p>The percentage of students in a first-time, ninth-grade cohort who graduated high school within four years (excluding, for example, students who moved out of state, were displaced, or were placed in long-term hospital care). Students are attributed to the last school at which they are actively enrolled in the four-year window, which ends on September 30 of their expected graduation calendar year.</p>

Section	Metric Name	Metric Definition
SPOTlight: Academic Goals	PSSA ELA: % of Students Proficient or Advanced, Grade 3	The percentage of students in grade 3 scoring proficient or advanced in English Language Arts (ELA), and the percentage scoring below basic, on the PSSA or the PASA.
SPREE: Reading	PSSA ELA: % of Students Below Basic, Grade 3	A student must be continuously enrolled for a Full Academic Year - from at least October 1 to the last day of the PDE-established testing window - to count toward a school's score. PASA results are included to account for the achievement of all students.
SPOTlight: Academic Goals	PSSA ELA: % of Students Proficient or Advanced, Grades 3-8	The percentage of students in grades 3-8 scoring proficient or advanced in English Language Arts (ELA), and the percentage scoring below basic, on the PSSA or the PASA.
SPREE: Reading	PSSA ELA: % of Students Below Basic, Grades 3-8	A student must be continuously enrolled for a Full Academic Year - from at least October 1 to the last day of the PDE-established testing window - to count toward a school's score. PASA results are included to account for the achievement of all students.
SPOTlight: Academic Goals	PSSA Math: % of Students Proficient or Advanced, Grade 3	The percentage of students in grade 3 scoring proficient or advanced in Math, and the percentage scoring below basic, on the PSSA or the PASA.
SPREE: Math & Science	PSSA Math: % of Students Below Basic, Grade 3	A student must be continuously enrolled for a Full Academic Year - from at least October 1 to the last day of the PDE-established testing window - to count toward a school's score. PASA results are included to account for the achievement of all students.
SPOTlight: Academic Goals	PSSA Math: % of Students Proficient or Advanced, Grades 3-8	The percentage of students in grades 3-8 scoring proficient or advanced in Math, and the percentage scoring below basic, on the PSSA or the PASA.
SPREE: Math & Science	PSSA Math: % of Students Below Basic, Grades 3-8	A student must be continuously enrolled for a Full Academic Year - from at least October 1 to the last day of the PDE-established testing window - to count toward a school's score. PASA results are included to account for the achievement of all students.
SPOTlight: Academic Goals	PSSA Science: % of Students Proficient or Advanced, Grades 4 and 8	The percentage of students in grades 4 and 8 scoring proficient or advanced in Science, and the percentage scoring below basic, on the PSSA or the PASA. The Science PSSA is administered only in grades 4 and 8.
SPREE: Math & Science	PSSA Science: % of Students Below Basic, Grades 4 and 8	A student must be continuously enrolled for a Full Academic Year - from at least October 1 to the last day of the PDE-established testing window - to count toward a school's score. PASA results are included to account for the achievement of all students.



Section	Metric Name	Metric Definition
SPOTlight: Academic Goals	Keystone Algebra I: % of Students Proficient or Advanced, Grade 11	The percentage of students in grade 11 scoring proficient or advanced, and the percentage scoring below basic, on the Keystone Algebra I exam. For students who took the exam multiple times, only the best score is used.
SPREE: College & Career	Keystone Algebra I: % of Students Below Basic, Grade 11	2018-19 results are used for prior-year comparisons as 2019-2020 and 2020-2021 results are not comparable to 2022-2023 results. This is due to COVID-19 pandemic-related test cancellations and exemptions.
SPOTlight: Academic Goals	Keystone Biology: % of Students Proficient or Advanced, Grade 11	The percentage of students in grade 11 scoring proficient or advanced, and the percentage scoring below basic, on the Keystone Biology exam. For students who took the exam multiple times, only the best score is used.
SPREE: College & Career	Keystone Biology: % of Students Below Basic, Grade 11	2018-19 results are used for prior-year comparisons as 2019-2020 and 2020-2021 results are not comparable to 2022-2023 results. This is due to COVID-19 pandemic-related test cancellations and exemptions.
SPOTlight: Academic Goals	Keystone Literature: % of Students Proficient or Advanced, Grade 11	The percentage of students in grade 11 scoring proficient or advanced, and the percentage scoring below basic, on the Keystone Literature exam. For students who took the exam multiple times, only the best score is used.
SPREE: College & Career	Keystone Literature: % of Students Below Basic, Grade 11	2018-19 results are used for prior-year comparisons as 2019-2020 and 2020-2021 results are not comparable to 2022-2023 results. This is due to COVID-19 pandemic-related test cancellations and exemptions.
SPOTlight: Not Included	Keystones: Percent of 11 <sup>th</sup> Graders Proficient on Algebra, Biology, and Literature	The percentage of students in grade 11 scoring proficient or advanced on all three of the Keystone Exams (Algebra I, Biology, and Literature) by the end of 11 <sup>th</sup> grade. For students who took the exams multiple times, only the best score is used for each subject.
SPREE: College & Career	Algebra, Biology, and Literature	2018-19 results are used for prior-year comparisons as 2019-2020 and 2020-2021 results are not comparable to 2022-2023 results. This is due to COVID-19 pandemic-related test cancellations and exemptions.
SPOTlight: Academic Goals	NOCTI Competent or Advanced	The percentage of grade 12 Career and Technical Education (CTE) students who performed at the Competent or Advanced level on an aligned industry standards-based assessment.
SPREE: College & Career	Ninth-Grade On-Track Rate	The percentage of first-time ninth-grade students who ended the year on track, which is defined as earning at least 5 credits, including at least one in each of English, Math, Science, and Social Studies. Students must have been enrolled for at least

Section	Metric Name	Metric Definition
		90% of school days, including through the end of the year, to count toward a school's score.
SPREE: College & Career	First-Fall Matriculation	The percentage of annual high school graduates who enrolled in any post-secondary institution in the first fall following their graduation date.
SPREE: College & Career	FAFSA Completion Rate	The percentage of grader students who completed a Federal Application for Federal Student Aid (FAFSA) form. A student must be enrolled for a minimum of 165 days to count toward a school's score.
SPREE: Climate, Culture, and Opportunity	Teachers Receiving a Proficient or Distinguished MMS Rating	<p>Two separate metrics looking at:</p> <ul style="list-style-type: none"> <li>- The percentage of teachers who receive a Proficient Multiple Measures Summary (MMS) Rating</li> <li>- The percentage of teachers who receive a Distinguished Multiple Measures Summary (MMS) Rating</li> </ul>
SPREE: Climate, Culture, and Opportunity	Year-to-Year Teacher Retention	<p>Charter schools are not eligible for this metric.</p> <p>The percentage of teachers who are retained within a school from one school year to the next, from October 31, 2022 to October 31, 2023.</p> <p>Charter schools are not eligible for this metric.</p>
SPREE: Climate, Culture, and Opportunity	Percent of Students Receiving Zero Out-of-School Suspensions	<p>The percentage of students with zero out-of-school suspensions during the school year.</p> <p>A student must be enrolled for a minimum of 10 days to count toward a school's score. Only suspensions that occurred while the student was enrolled at the school are included in the calculation (i.e. suspensions that occurred at another school are not counted).</p>